

TECNICATURA EN GESTIÓN DE EMPRESAS TURÍSTICAS

Idioma I

**Primer Año
Primer Cuatrimestre
2011**

Goals

- To contribute to the intellectual, personal and vocational development of the individual.
- To acquire the competence to use English in real- life situations for the development and maintenance of interpersonal relationships.
- To develop the four skills accordingly: reading , writing , reading and speaking.
- To be able to communicate **efficiently** in speaking and writing.

Objectives

Students will be able to

- Exchange personal information
- Deal with telephone enquiries
- Describe people, duties, hotel facilities and places
- Give a guided tour and directions
- Give information about certain topics.

Normas de Aprobación

Condiciones para obtener la regularidad en IDIOMA

- 75% de asistencia a clase.
- El promedio de notas de los dos tramos debe ser entre 4 (60%) y 10 (100%). Por tramo, las notas consisten en a) un promedio general de los quizzes escritos, b) un promedio general de los quizzes orales, c) una nota actitudinal, d) la nota de/los parcial/es.
- El alumno que desaprueba uno o los dos parciales, debe recuperar sólo el parcial que desaprobó. La nota del examen recuperatorio se toma exclusivamente como nota recuperatoria del parcial. No incluye las otras notas desaprobadas (los quizzes).
- Los quizzes también tienen su instancia recuperatoria. Aquellos alumnos que desaprueben un solo quiz (mini evaluación) escrito, recuperarán ese mismo quiz (si lo necesitaran para llegar al 60%).

Aquellos alumnos que desaproveben 2 ó más quizzes, recuperarán todos los quizzes en un solo recuperatorio Integrador.

Condiciones para obtener la **PROMOCION** a las materias.

- 75% de asistencia a clase.
- Asistencia perfecta a las instancias evaluatorias (No se aceptan certificados por enfermedad ni por trabajo, ni ningún tipo de problemas personales como justificación de inasistencias).
- Aprobación de TODAS las instancias evaluatorias en la primera instancia evaluatoria (parciales, trabajos prácticos, etc.) No se podrá desaprobado NINGUNA instancia evaluatoria en la primera instancia.
- Promedio general de 7 (81%) en los dos tramos del cuatrimestre. Aquellos alumnos cuya nota promedio de los tramos sea 7 (81%) o mayor, pero que hayan desaprobado (por notas o ausencias) **cualquier** instancia evaluatoria **NO TENDRÁN DERECHO A PROMOCIONAR.**

Content

Unidad I : All in a day's work

Functions: Exchanging personal details. Completing a register. Talking about daily routines. Describing duties at work

Grammar: Simple Present. Frequency adverbs and time expressions for Simple Present. Like/Hate + -ing

Vocabulary: Hotel jobs. Daily routines. Nationalities

- Units 1, 2 and 7 from Tourism and Catering Workshop.
- City file: Punta Cana
- Pronunciation: /ɪ/ & /i:/

Unit 2

Unidad II: Fly drive holidays

Functions: Taking a booking. Confirming and checking information. Dealing with telephone enquiries politely. Planning a holiday: making arrangements. Making offers and requests

Grammar: Present Continuous for temporary activities and with future reference

Vocabulary: Holidays. Car Hire

- Units 11 and 15 from Tourism and Catering Workshop.
- City file: Orlando
- Pronunciation: /ɑ:/ /ʌ/ /æ/

Unidad III: Table for two

Functions: Describing dishes. Complaining about food. Dealing with complaints politely. Ordering/ Making recommendations at a restaurant

Grammar: Countable and Uncountable nouns. Determiners and quantifiers: some/ any/much/many/a few/ a lot of/ a little

Vocabulary: Food and drinks. Traditional dishes

- Units 8, 9 and 21 from Tourism and Catering Workshop.
- Pronunciation: /o/ & /o:/'

Unidad IV: City tours

Functions: Giving a guided tour. Describing a building. Asking for and giving directions. Describing events in the past

Grammar: Past Simple (regular and irregular verbs)

Vocabulary: Questions words. Prepositions

- Units 18 from Tourism and Catering Workshop.
- City file: Barcelona
- Pronunciation: /u/ & /u:/'

Unidad V: Water cities

Functions: Describing hotels. Writing e-mails. Writing a letter of complaint. Comparing and contrasting hotels, cities, etc.

Grammar: Comparatives and superlatives

Vocabulary: Hotel facilities. Adjectives

- Units 3, 4 and 17 from *Tourism and Catering Workshop*.
- City file: Venice, Amsterdam
- Pronunciation: /ə/ & /e/'

Unidad VI: Cruise ships

Functions: Applying for a job. Interviewing for a job. Writing a CV

Grammar: Present Perfect Simple

Vocabulary: Cruises. Cabin facilities. Vocabulary related to recruitment

- Units 5 from *Tourism and Catering Workshop*.
- Pronunciation: /ɜ:/'

Unidad VII: Service and safety

Functions: Checking in – out. Giving health and safety advice

Grammar: Modal verbs (requests and offers)

Vocabulary: Health and safety. On safari

- Units 22 & 24 from Tourism and Catering Workshop.
- City file: South Africa
- Pronunciation: Diphthongs: /ei/ /əu/ /ai/ /oi/ /iə/ /eə/ /uə/'

Writing

- Descriptions of hotel facilities
- CVs and Covering letters

- Emails
- A letter of apology
- Booking forms
- Holidays itineraries
- Programme of excursions

Assessment

- Regular quizzes on Vocabulary and Grammar Points
- Mid term Tests
- Oral Production
- Attitude

Activities

- Role plays
- Communicative Activities
- Discussions
- Dialogues
- Multimedia

Bibliography

- Margaret O’Keeffe & Iwonna Dubicka. *English for International Tourism Pre Intermediate*. (Units 1-7). Longman. 2003. Student book and workbook.
- Neil Wood. *Tourism and Catering Workshop*. Oxford University Press.
- Clive Oxenden and Paul Setigson. *English File 1*. Student’s Book and Workbook. Extra copies for grammar and pronunciation practice enforcement selected by the teacher.
- Readers:

Intensive:

- Davies, Paul. “Tourism”. Hong Kong, Oxford University Press, 2002
- Verne, Jules- retold by Dean, Michael- “Round the World in 80 days”. England, Penguin Books Ltd, 2001

Extensive:

- Escott, John. “California” .China, Oxford University Press, 2002